

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**March 28, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:** Peter F. Braun Reeve  
Lisa Wardley Deputy Reeve  
Jacquie Bateman Councillor  
Cameron Cardinal Councillor  
David Driedger Councillor  
Eric Jorgensen Councillor (arrived at 10:01 a.m.)  
Josh Knelsen Councillor  
Ernest Peters Councillor  
Walter Sarapuk Councillor

**REGRETS:** Anthony Peters Councillor

**ADMINISTRATION:** Len Racher Chief Administrative Officer  
Byron Peters Deputy CAO  
David Fehr Director of Operations  
Doug Munn Director of Community Services  
Fred Wiebe Director of Utilities  
Karen Huff Director of Finance  
Carol Gabriel Director of Legislative & Support  
Services/Recording Secretary  
Grant Smith Agriculture Fieldman  
Willie Schmidt Fleet Maintenance Manager

**ALSO PRESENT:** Members of the public and the media.  
Grade 6 Students, Ridgeview Central School  
Carson Flett  
S/Sgt. Brad Giles, High Level RCMP  
S/Sgt. Bill Mooney, Fort Vermilion RCMP  
Cpl. Greg Beach, Fort Vermilion RCMP  
Sgt. Gord Hughes, Chateh RCMP

Minutes of the Regular Council meeting for Mackenzie County held on March 28, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Braun called the meeting to order at 10:00 a.m.

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**AGENDA:**

**2. a) Adoption of Agenda**

**MOTION 18-03-218**

**MOVED** by Councillor Driedger

That the agenda be approved with the following additions:

- 4. c) RCMP Statistical Reports
- 13. b) Gravel Procurement
- 17. c) Staffing

Councillor Jorgensen arrived at 10:01 a.m.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. a) Minutes of the March 13, 2018 Regular Council Meeting**

**MOTION 18-03-219**

**MOVED** by Councillor Cardinal

That the minutes of the March 13, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

**MINUTES FROM  
PREVIOUS MEETING:**

**3. b) Business Arising out of the Minutes**

None.

Mrs. Eran Cardinal's grade six class from Ridgeview Central School in La Crete was present to observe the Council meeting.

The students held an election for the position of Junior Reeve. Destiny Martens was elected the Junior Reeve and took a seat between the Reeve and the Deputy Reeve.

**COUNCIL COMMITTEE  
REPORTS:**

**5. a) Council Committee Reports (verbal)**

**MOTION 18-03-220**

**MOVED** by Councillor Bateman

That the Council committee reports be received for information.

**CARRIED**

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**DELEGATIONS:**

**4. b) Carson Flett – Petition to Change Voting Age**

**MOTION 18-03-221**

**MOVED** by Councillor Cardinal

That the petition to change the voting age be received for information.

**CARRIED**

**DELEGATIONS:**

**4. a) Grade 6 Class, Ridgeview Central School**

The grade six students were given an opportunity to present questions to Council:

Will our County try to keep our young people entertained by changing Jake's Lake to a manmade lake?

*This topic has been discussed by the La Crete Recreation Board in the past and could not afford it due to the large cost. They will look at it again.*

What services use most of the budget from municipal taxes?

*Transportation services makes up a substantial part of our budget at 65% of our budget. This includes building of roads, maintenance of roads, gravelling, dust control on gravel roads, paving, etc. Other municipalities have a similar budget for transportation. We have the best roads compared to other municipalities.*

What is the County doing to increase recreational activities for our youth especially for La Crete?

*The County approved the hiring of a Recreational Coordinator in La Crete a few years ago. He is trying to get more events for youth of all ages and get them involved to use the facilities we have. There is also a group working on getting a ski hill in Buffalo Head Prairie. Due to our budget we do not have a lot of funding left over to hire more staff and so we rely on the Recreation and Agriculture Societies to offer services and the County partners with them and promote recreational activities.*

How stressful is it being a Councillor on a scale of 1 – 10?

*It depends on the day and the situation and it depends on the ratepayer and their concerns. The job has its ups and downs and many people are thankful that we are trying to help and it depends on how you handle it.*

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Reeve Braun recessed the meeting at 10:49 a.m. and reconvened the meeting at 11:04 a.m.

**TENDERS:**

**7. a) Mackenzie County Waste Bin Pick-up**

**MOTION 18-03-222**

**MOVED** by Councillor Knelsen

That the Mackenzie County Waste Bin Pick-up quotations be opened.

**CARRIED**

Quotations Received:

JL Waste	\$17,820.00
L&P	\$26,042.00
Jake's Disposal	\$13,738.06

**MOTION 18-03-223**

**MOVED** by Councillor Driedger

That the awarding of the Mackenzie County Waste Bin Pick-up contract be tabled to later in the meeting following administration's review.

**CARRIED**

**GENERAL REPORTS:**

**6. a) None**

**PUBLIC HEARINGS:**

**8. a) None**

**ADMINISTRATION:**

**9. c) Appointment of Assessor**

**MOTION 18-03-224**

**MOVED** by Deputy Reeve Wardley

That Aaron Steblyk be appointed as the Assessor for Mackenzie County.

**CARRIED**

**ADMINISTRATION:**

**9. d) Government Meetings Follow-up**

Follow-up discussion regarding the various Ministry and RCMP meetings held in Edmonton during with week of March 19, 2018.

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**DELEGATIONS:**

**4. c) RCMP Statistical Reports (ADDITION)**

S/Sgt. Brad Giles, High Level RCMP, S/Sgt. Bill Mooney, Fort Vermilion RCMP, Cpl. Greg Beach, Fort Vermilion RCMP, and Sgt. Gord Hughes, Chateh RCMP were present to discuss policing in the municipality.

Reeve Braun recessed the meeting at 12:17 p.m. and reconvened the meeting at 1:00 p.m.

**MOTION 18-03-225**

**MOVED** by Councillor Bateman

That administration research the amount of funds/tickets issued by the Rainbow Lake Peace Officer west of Highway 35 (not within the Town of Rainbow Lake limits) and bring back to Council.

**CARRIED**

**MOTION 18-03-226**

**MOVED** by Councillor Bateman

That administration contact the Town of Rainbow Lake regarding a Memorandum of Understanding for an enhanced policing position in Chateh.

**CARRIED**

**MOTION 18-03-227**

**MOVED** by Councillor Jorgensen

That administration bring forward the previous policing priorities for discussion at Council.

**CARRIED**

**MOTION 18-03-228**

**MOVED** by Councillor Sarapuk

That the RCMP report be received for information.

**CARRIED**

**ADMINISTRATION:**

**9. d) Government Meetings Follow-up**

**MOTION 18-03-229**

**MOVED** by Councillor Knelsen

That letters be sent to the various Ministries and the RCMP in

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follow-up to the meetings held in Edmonton during with week of March 19, 2018.

**CARRIED**

**MOTION 18-03-230**

**MOVED** by Councillor E. Peters

That the Mackenzie County Waste Bin Pick-up contract be awarded to the lowest qualified bidder according to tender requirements.

**CARRIED**

**COUNCIL COMMITTEE  
REPORTS:**

**5. b) Agricultural Service Board Meeting Minutes**

**MOTION 18-03-231**

**MOVED** by Councillor Bateman

That the minutes of the March 16, 2018 Agricultural Service Board Meeting be received for information.

**CARRIED**

**MOTION 18-03-232**

**MOVED** by Deputy Reeve Wardley

That weed notices not be issued to landowners adjacent to crown land.

**DEFEATED**

**MOTION 18-03-233**

**MOVED** by Councillor Sarapuk

That the County Owned Land be added to the in-camera discussion.

**CARRIED**

**ADMINISTRATION:**

**9. a) Policy FIN025 Purchasing Authority Directive and Tendering Process**

**MOTION 18-03-234**

**MOVED** by Deputy Reeve Wardley

That Policy FIN025 Purchasing Authority Directive and Tendering Process be received for information.

**DEFEATED**

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**MOTION 18-03-235**

**MOVED** by Councillor Sarapuk

That Policy FIN025 Purchasing Authority Directive and Tendering Process be amended with the removal of the two envelope system requirement.

**MOTION 18-03-236**

**MOVED** by Councillor E. Peters

That consideration of Motion 18-03-235 be TABLED to the next meeting.

**CARRIED**

Reeve Braun recessed the meeting at 1:58 p.m. and reconvened the meeting at 2:10 p.m.

**ADMINISTRATION:**

**9. b) Policy ADM050 Council/Administration Protocol**

**MOTION 18-03-237**

**MOVED** by Councillor Bateman

That Council move in-camera at 2:20 p.m. to discuss council/administration protocols. *(FOIP, Div. 2, Part 1, s. 24)*

**CARRIED**

**MOTION 18-03-238**

**MOVED** by Councillor Knelsen

That Council move out of camera at 2:38 p.m.

**CARRIED**

**MOTION 18-03-239**

**MOVED** by Councillor Knelsen

That Policy ADM050 Council/Administration Protocol be received for information.

**CARRIED**

**ADMINISTRATION:**

**9. e) Caribou Update**

**MOTION 18-03-240**

**MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

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Reeve Braun recessed the meeting at 3:20 p.m. and reconvened the meeting at 3:40 p.m.

**MOTION 18-03-241**

**MOVED** by Councillor Sarapuk

That a Committee of the Whole meeting be scheduled for April 24, 2018 at 10:00 a.m.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**10. a) Roadside Spraying Program 2018-2020 – Request for Proposal Awarding**

**MOTION 18-03-242**

**MOVED** by Councillor Bateman

That the 2018-2020 Roadside Spraying Contract be awarded to Greenzone Herbicide Applicators.

**CARRIED**

**COMMUNITY  
SERVICES:**

**11. a) Fire Truck Equipment Purchase – Request for Additional Funds**

**MOTION 18-03-243**

Requires 2/3

**MOVED** by Councillor Bateman

That the budget be amended to include an additional \$9,900 for the Intake Valve and Booster Reel Project (for a total project cost of \$18,500) with funds coming from the Vehicle and Equipment Replacement and Emergency Services Reserve.

**CARRIED**

**FINANCE:**

**12. a) None**

**OPERATIONS:**

**13. a) Overburden Removal at Fidler Pit – Request for Additional Funds**

**MOTION 18-03-244**

Requires 2/3

**MOVED** by Councillor Sarapuk

That the 2018 Operating Budget be amended to include \$200,000 for the Overburden Removal at Fidler Pit with funds coming from the General Operating Reserve.

**CARRIED**

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**OPERATIONS:**

**13. b) Gravel Procurement (ADDITION)**

**MOTION 18-03-245**

Requires Unanimous

**MOVED** by Councillor Driedger

That administration be authorized to proceed with the gravel purchase from Alberta Transportation.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. a) Superior Safety Codes Contract**

**MOTION 18-03-246**

**MOVED** by Councillor Bateman

That Mackenzie County extend the current contract with Superior Safety Codes for a three year term, as presented.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**14. b) Northwest Species at Risk Committee – Terms of Reference**

**MOTION 18-03-247**

**MOVED** by Councillor E. Peters

That the Northwest Species at Risk Committee – Terms of Reference be received for information.

**CARRIED**

**UTILITIES:**

**15. a) Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist Policy**

**MOTION 18-03-248**

**MOVED** by Councillor Sarapuk

That Policy UT006 Municipal Rural Water Servicing – Endeavor to Assist Policy be TABLED to the April 24, 2018 Committee of the Whole Meeting.

**CARRIED**

**INFORMATION/  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 18-03-249**

**MOVED** by Deputy Reeve Wardley

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That all Councillors be authorized to attend the Mackenzie Municipal Services Agency Planning & Development 101 session on May 11, 2018 in Peace River, AB.

**CARRIED**

**MOTION 18-03-250**

**MOVED** by Councillor Bateman

That the information/correspondence items be accepted for information purposes.

**CARRIED**

**IN-CAMERA SESSION:**

**17. In-Camera Session**

**MOTION 18-03-251**

**MOVED** by Councillor Sarapuk

That Council move in-camera at 4:16 p.m. to discuss the following:

Water Diversion License Applications (*FOIP, Div. 2, Part 1, s. 21*)

Organizational Chart (*FOIP, Div. 2, Part 1, s. 24*)

Staffing (*FOIP, Div. 2, Part 1, s. 24*)

County Owned Land (*FOIP, Div. 2, Part 1, s. 25*)

**CARRIED**

All Councillors and Administration were present during the in-camera discussion. (*MGA Section 602.08(1)(6)*)

**MOTION 18-03-252**

**MOVED** by Councillor Sarapuk

That Council move out of camera at 5:18 p.m.

**CARRIED**

**IN-CAMERA SESSION:**

**17. a) Water Diversion License Applications**

**MOTION 18-03-253**

**MOVED** by Deputy Reeve Wardley

That the budget be amended to include \$35,000 for a Water Diversion License Review project with the funds coming from the General Operating Reserve.

**CARRIED**

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**IN-CAMERA SESSION: 17. b) Organizational Chart**

**MOTION 18-03-254** **MOVED** by Councillor Knelsen

That administration be authorized to proceed with advertising and hiring for the Environmental Planner position as identified on the approved Organizational Chart.

**CARRIED**

**IN-CAMERA SESSION: 17. c) Staffing (ADDITION)**

**MOTION 18-03-255** **MOVED** by Councillor Jorgensen

That the staffing discussion be received for information.

**CARRIED**

**IN-CAMERA SESSION: 17. d) County Owned Land (ADDITION)**

**MOTION 18-03-256** **MOVED** by Councillor Sarapuk

That the County owned land be received for information.

**CARRIED**

**NOTICE OF MOTION: 18. a) None**

**NEXT MEETING DATE: 19. a) Next Meeting Dates**

Regular Council Meeting  
Tuesday, April 10, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
Tuesday, April 24, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
Wednesday April 25, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT: 20. a) Adjournment**

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**MOTION 18-03-257**

**MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 5:19 p.m.

**CARRIED**

These minutes were approved by Council on April 10, 2018.

(original signed)

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Peter F. Braun  
Reeve

(original signed)

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Len Racher  
Chief Administrative Officer

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